

Adams/Brown/Cass/Morgan/Pike/Scott County Testing Service

GED Transcript and Certificate Request Form

Adams/Pike County

Mail request to:
Regional Office of Education #1
507 Vermont
Quincy, IL 62301
Phone Number: 217/277-2080
Fax Number: 217/277-2092

Brown/Cass/Morgan/Scott County

Mail request to:
Regional Office of Education #1
110 North West Street
Jacksonville, IL 62650
Phone Number: 217/243-1804
Fax Number: 217/243-5354

Use this form to request copies of your Illinois High School Equivalency Transcript or Certificate only if you tested in Adams, Brown, Cass, Morgan, Pike or Scott County, Illinois. Complete this form and submit it with money order payable to the Regional Office of Education: \$10.00 for each transcript and \$10 for each certificate. Please allow 7-10 business days for delivery. Fees paid are NOT refundable.

Mark the number of each item you are requesting.

___ Transcript: (\$10.00 per copy)

Today's date: _____

___ Certificate: (\$10.00 per copy)

Total dollar amount enclosed: \$ _____

Money order must be made payable to Regional Office of Education. No personal checks accepted. Fees are non-refundable.

Personal Information

Name used at time of test: _____ (Note: Proof of name change will be required)

Current Name: _____ Social Security Number _____

Current Address _____ Date of Birth _____

City: _____ State: _____ Zip: _____ Phone Number: _____

Testing Site: _____ Date of Test _____

My signature below shows that I authorize my GED scores to be released.

Signature of examinee _____ Date _____

Transcript Recipient Information

Complete this section ONLY if this transcript is not being sent to you.
(Colleges, Employers, Background Checks)

Name of Institution/Employer _____

Attention/Contact Person _____

Address: _____ City: _____ State: _____ Zip: _____